

FORM 4 (Rule 5)

Section 8 of Care of Cathedrals Measure 2011 Public Notice on application to the Fabric Advisory Committee

PUBLIC NOTICE

TAKE NOTICE that the Chapter of the Cathedral Church of:

The Cathedral and Metropolitan Church of St Peter in York

has on this date:

13th August 2024

applied to the Fabric Advisory Committee of the said cathedral for approval of the following proposal:

To replace the main visitor toilets in the north quire aisle of the Minster.

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

The main visitor toilets in the north quire aisle of the Minster have rapidly deteriorated over the past two years to such a point that the Visitor Experience Team are regularly receiving complaints, both verbally and online about the poor quality of the facilities and smells. The Works Department are having to continually carry out remedial repairs and do as much as possible to address the issues. It appears that the facilities were poorly constructed, and Chapter has agreed that they should be replaced.

To maximise capacity, self-contained universal lavatories, will be built, consisting of a fully enclosed single room with a washbasin and hand-drying facilities for individual use. See attached (1) design and (2) statement of need.

The design would

1. allow for a truly inclusive experience as the facilities would be gender neutral allowing everyone access to provisions such as stoma shelves and sanitary bins.
2. meet safeguarding guidelines by allowing teachers to provide toilet visits in a single space.
3. allow for a baby changing unit in which the parent/carer could use the facilities at the same time as caring for a child.
4. facilitate the most effective use of the space and increase capacity by 7 units.
5. reflect and project the world class visitor experience that we strive to deliver here at the Minster.

The toilets will be built off site and then brought to site for installation to minimise disruption. It is anticipated that the installation will take up to four weeks. During this time temporary toilets will be rented and housed in the Chapter House car park.

Plans, drawings, specifications or other documents

Copies of the plans, drawings, specification and other documents accompanying this application may be examined online at

<https://yorkminster.org/about-us/statutory-applications/>

From this day:

13th August 2024

and until:

10th September 2024

REPRESENTATIONS

If you wish to make representations about the whole or any part of the proposal described in this Notice you should write to the Secretary of the Fabric Advisory Committee: *insert postal and email address.*

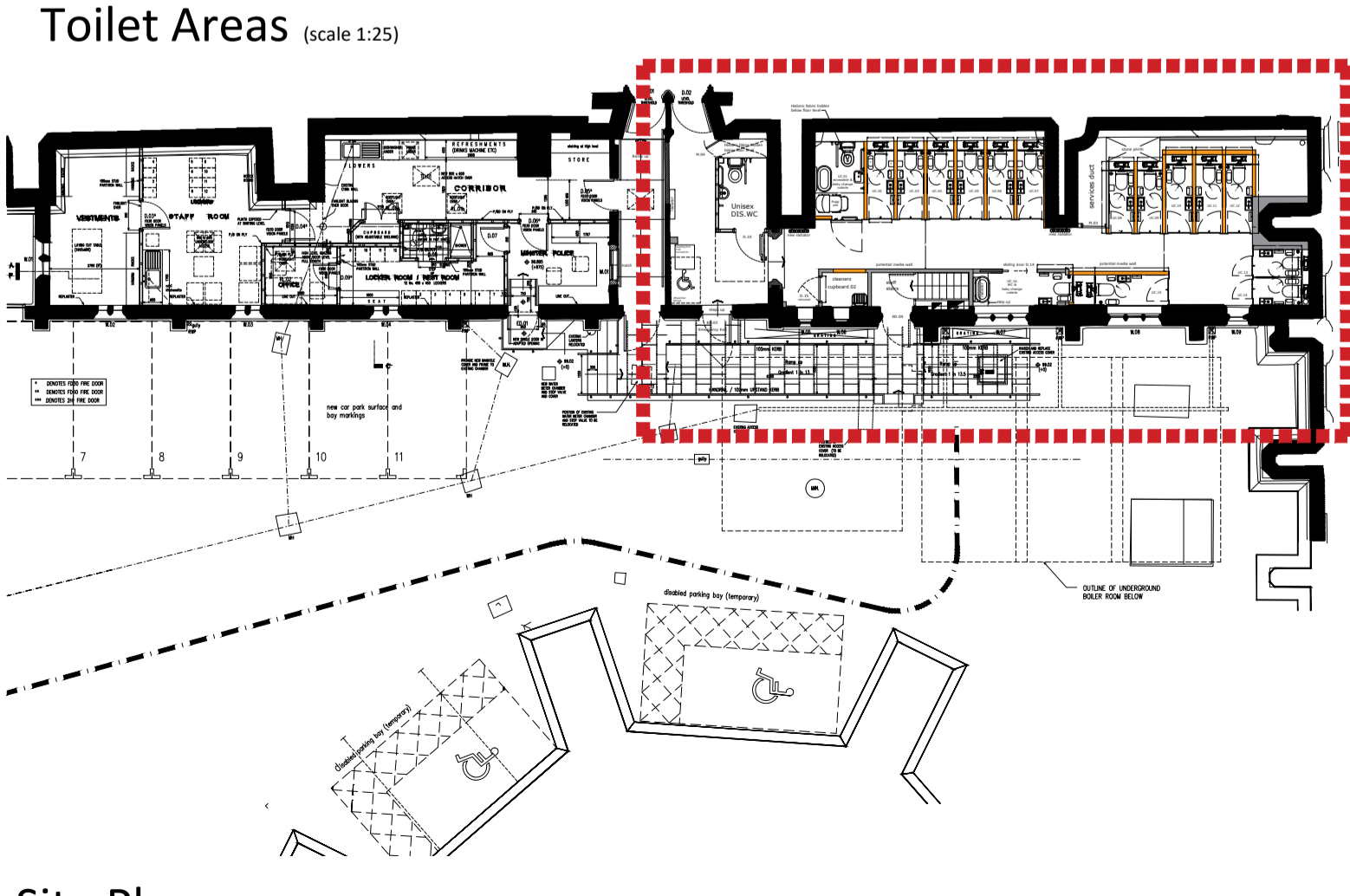
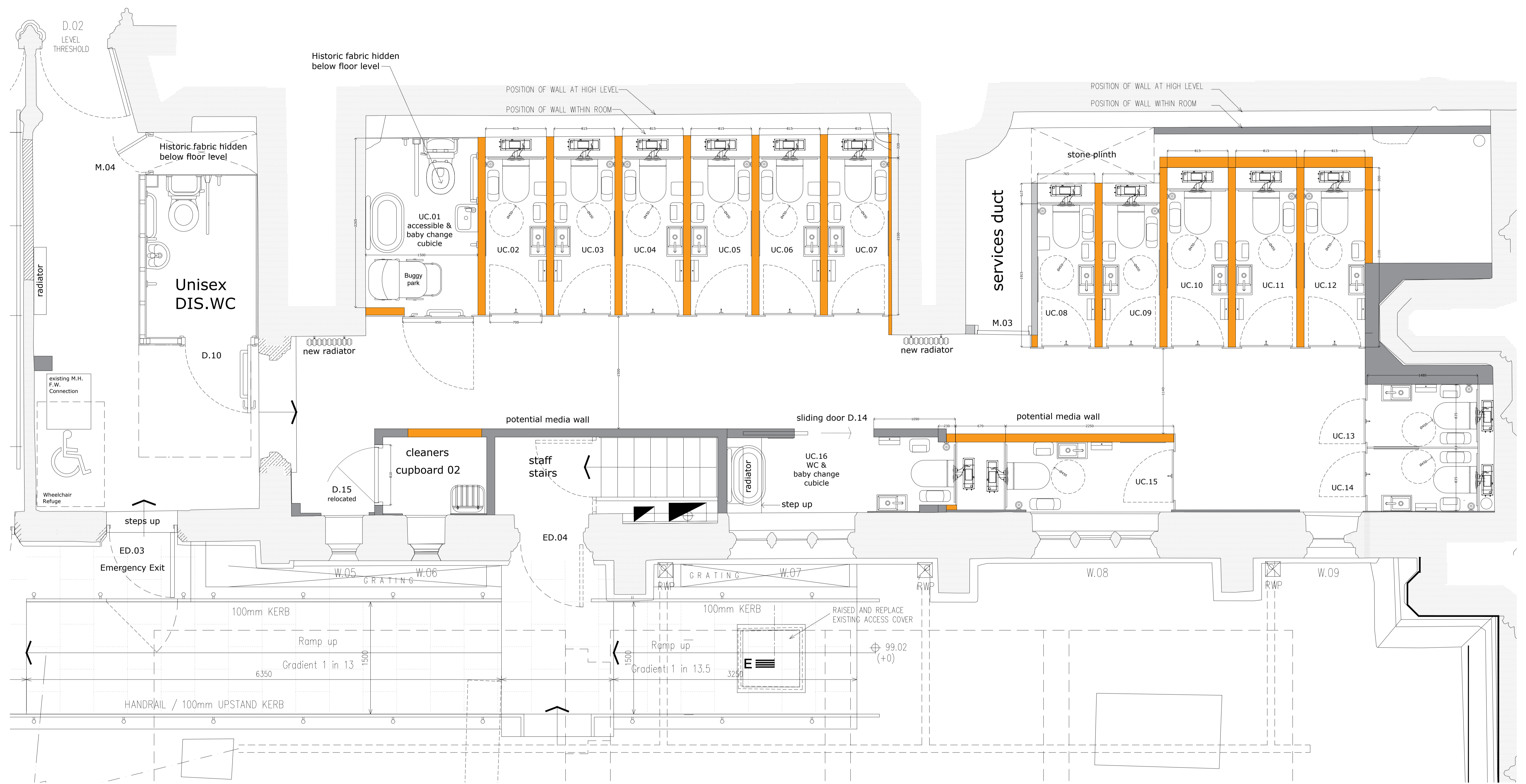
Mr David Demack
c/o 4 Deangate
York
YO1 7JA
FAC@yorkminster.org

So that it reaches the Secretary not later than: *insert a date ending 28 days after the time of the commencement of the period for representations.*

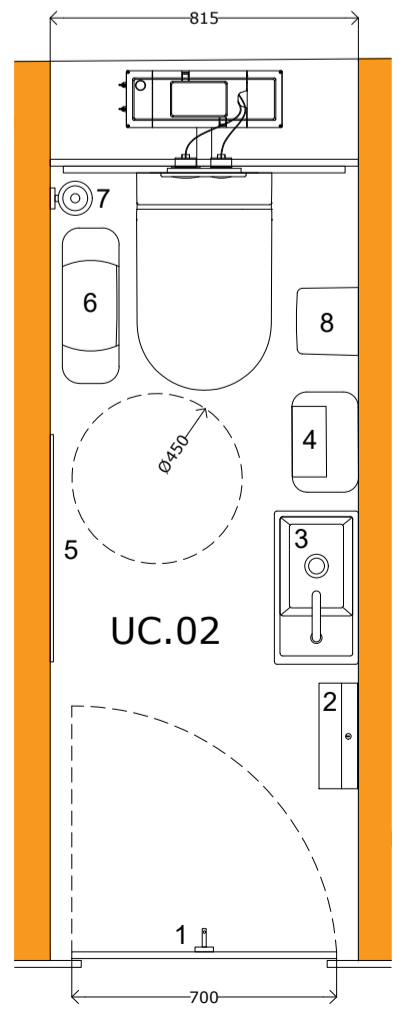
10th September 2024

DIRECTIONS TO CHAPTER

1. This public notice (or a copy of it) must be displayed for a continuous period of 28 days in a prominent position inside and outside your cathedral where it is readily visible to the public.
2. A copy of this notice must be sent as follows:
 - (a) to the Cathedrals Fabric Commission, and
 - (b) if the proposal is of a kind described in section 2(1)(a) of the Measure—
 - (i) to Historic England (formerly English Heritage)
 - (ii) to the national amenity societies as applicable (see list on Form 3)
 - (iii) to the local planning authority.



Site Plan (scale 1:200)



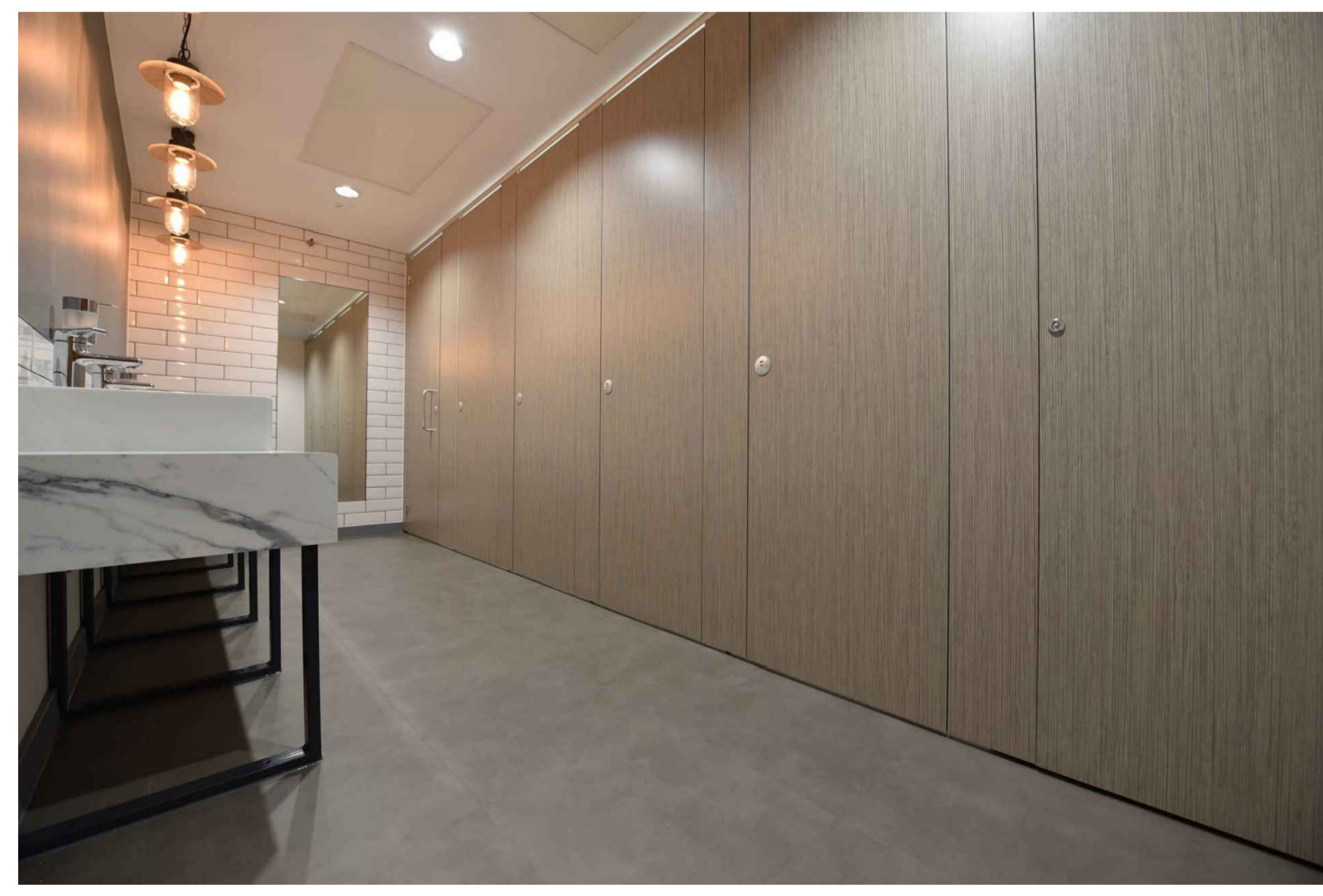
Cubicle items listed

- existing stone walls
- existing partition
- new partition

- 1 - Coat hook
- 2 - Paper towels holder
- 3 - Small sink & vanity
- 4 - Waste paper bin
- 5 - Full length mirror
- 6 - Sanitary bin
- 7 - Toilet brush
- 8 - Toilet roll holder



Example sink / vanity



Example photo cubicle



Example photo radiator

DO NOT SCALE FROM THIS DRAWING - Figured dimensions only to be used for setting out. Any dimensional discrepancies found on site are to be brought to the attention of Simpson York LTD, contract Head Office immediately. IF IN DOUBT ASK. Steel work columns are indicative only. Dimensions and locations of all new steelwork to be confirmed by steel fabricator prior to manufacture. The steelwork subcontractor is responsible for all necessary site measurement to ensure an accurate fit of the new components.

* NOTE THIS STORE HAS NOT BEEN SITE SURVEYED.

| REV | DATE | AMENDMENT |
|-----|------|-----------|
| | | |

| | | | |
|--------------------|-------|-----------------------------------|-----------------|
| CLIENT | | York Minster | |
| PROJECT | | York Minster Toilet Refurbishment | |
| DRAWING | | Toilet Areas Proposed Layout | |
| DATE | DRAWN | REVISION | STATUS |
| 13.05.2024 | PF | A | for information |
| SCALE & PAPER SIZE | | DRAWING NUMBER | |
| Varies @ A1 | | SYLMINSTER_TOIL_PROP.02 | |

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Statement of Need

Out of order

There have been a number of toilets consistently out of order on a regular basis for a prolonged period of time in the women's toilets. The recurring problem we have is toilets becoming unusable due to blockages which demonstrates a disparity in the number of toilets verses number of people using them. The need for regular maintenance which includes the repairs of locks, handles and flush buttons etc. supports the argument for increasing capacity of the toilet facilities.

Hygiene

The smell in the men's toilets has been a constant problem over the past twelve months. We have worked with our cleaners to try to resolve this issue but so far it has been unsuccessful. The implementation of regular cleaning has at times been difficult to maintain, infrastructural issues around the facilities themselves (possible problem with water pressure) have led to a plethora of complaints from the visitors. The two most recent complaints were that the smell of the toilets has reached the North Transept and during a service in the Quire people were able to smell the toilets.

Capacity

Sports and entertainment venues

Minimum provision of sanitary appliances for assembly buildings where most toilet use is during intervals. For example, theatres, cinemas, concert halls, sports stadiums and similar buildings.

| Sanitary appliance | Male visitors | Female visitors |
|--------------------|--|---|
| WC | 2 for up to 250 males; plus 1 for every additional 250 males or part thereof | 2 for up to 20 females; plus 1 for every additional 20 females or part thereof up to 500 females; and 1 per 25 females or part thereof over 500 females |
| Urinal | 2 for up to 50 males; plus 1 for every additional 50 males or part thereof | N/A |
| Washbasins | 1 per WC and in addition, 1 per 5 urinals or part thereof | 1, plus 1 per 2 WCs or part thereof |

Minimum provision of sanitary appliances for assembly buildings where toilet use is NOT concentrated during intervals. For example, exhibition centres, libraries, museums and similar buildings.

| Sanitary appliance | Male visitors | Female visitors |
|--------------------|---|--|
| WC | 1 per 250 males; plus 1 for every additional 500 males or part thereof Male WC provision should be half female WC provision where urinals are not used | 2 for up to 40 females; 3 for up to 70 females; 4 for up to 100 females; plus 1 for every additional 50 females or part thereof |
| Urinal | 1 per 50 males up to 100 males; plus 1 for every additional 100 males or part thereof | N/A |
| Washbasin | 1 per WC and in addition, 1 per 5 urinals or part thereof | 1, plus 1 per 2 WCs or part thereof |

There are two factors to consider when looking at capacity provision, one is day to day visitors the other is events.

With regards to capacity guidelines for day to day use the provision in the men's toilet are adequate. This is also the case with the women's toilet when all toilets are working at full capacity with guidelines advising a ratio of 7:500 at any one time. However it is often the case that we have a number of cubicles out of order due to volume of use which leaves us at a ratio of 5:500. During the peak periods of general admission to the Minster numbers often reach 2500 visitors a day with additional events in the evening and numbers of around 1400 in attendance.

Over the Advent period it was highlighted once again that the facilities were not fit for purpose when hosting events in the Minster. As with the above, capacity for men's toilet provision is adequate however the guideline suggestion for women's toilets is 17 to every 750 women. Our lack of provision resulted in a scheduled interval time of 20 minutes extending to 40 minutes with the event restarting while people were still waiting to use the facilities.

Fire regulation

The issue regarding fire regulations merits its own point of concern. It is unclear as to if this issue has been reported in the past and details of these records are not available but there are ceiling tiles missing in the women's toilets which pose a potential fire risk. The grids in the ceiling provide a fire resistant structure and are in place to stop smoke & fire entering the ceiling void and spreading through the rest of the building. Without the repair of these ceiling tiles we are creating unnecessary risks.

Robust infrastructure to support delivery

With the return of the Learning team at the Minster it is also worth mentioning the implications our current provision has on our ability to offer a facility that meets safeguarding guidelines. The option to provide a separate space for learning groups of children we welcome to the Minster has now been removed and it is worth considering this as part of our future planning.

Proposed refurbishment plans

The proposed plans for refurbishment would be a benefit to the Minster in a number of ways:

1. The provision would allow for a truly inclusive experience as the facilities would be gender neutral allowing everyone access to all provisions such as stoma shelves and sanitary bins.
2. Safeguarding guidelines would be facilitated by allowing teachers to provide toilet visits in a single space.
3. The proposal would allow for a baby changing unit in which the parent/carer could use the facilities at the same time as caring for the child.
4. The proposal allows for the most effective use of the space and increases our capacity by 7 units.
5. The new facilities would reflect and project the world class visitor experience that we strive to deliver here at the Minster.

York Minster Visitor Experience Department
August 2024